

ORDINANCE 92- 14

AN ORDINANCE AMENDING ORDINANCE 82-8 "AN ORDINANCE ADOPTING A CODIFICATION OF PERSONNEL CLASSIFICATION PLAN AND COFIFICATION OF PERSONNEL PAY PLAN, PROVIDING FOR WAIVER THEREOF, REPEALING PRIOR CONFLICTING ORDINANCES AND REGULATIONS, WITH SEVERABILITY CLAUSE AND EMERGENCY PROVISION" BY PROVIDING THE JOB DESCRIPTIONS AND PAY CLASSIFICATION FOR WASTEWATER TREATMENT PLANT ASSISTANT SUPERINTENDENT; WITH SEVERABILITY AND REPEALER CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE

THAT WHEREAS, the City of Russellville has previously adopted Ordinance No. 82-8 "An Ordinance Adopting a Codification of Personnel Classification Plan and Codification of Personnel Pay Plan, Providing for Waiver Thereof, Repealing Prior Conflicting Ordinances and Regulations, with Severability Clause and Emergency Provision", and the City has now determined that it is necessary and proper to amend that ordinance to provide for an accurate job description for the position of Wastewater Treatment Plant Assistant Superintendent;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF RUSSELLVILLE THAT:

Section 1: The job description for Wastewater Treatment Plant Assistant Superintendent as attached hereto and marked as Exhibit "A" is adopted for this position, and this position is classified as shown on the attachment for payment classification purposes.

Section 2: In the event any provision of this Ordinance is invalid for any reason, such invalidity shall not affect the validity of any other provisions.

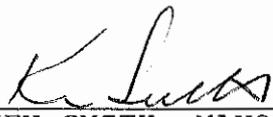
Section 3: All portions of any section of any ordinance or rule or regulation in conflict herewith are hereby repealed to the extent of that conflict only.

Section 4: This Ordinance shall be effective upon its passage and publication according to law.

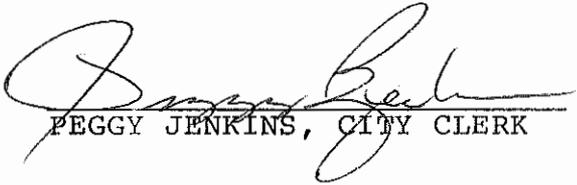
FIRST READING CONDUCTED ON August 18, 1992.

SECOND READING CONDUCTED AND PASSAGE by roll call vote this 8th day of September, 1992.

AYES:	NAYES:	ABSTAINING:	ABSENT:
<u>Willie Hampton</u>	<u>None</u>	<u>None</u>	<u>None</u>
<u>Patricia Basham</u>	<u></u>	<u></u>	<u></u>
<u>Howard Wren</u>	<u></u>	<u></u>	<u></u>
<u>Russell Jones</u>	<u></u>	<u></u>	<u></u>
<u>Jean Hankins</u>	<u></u>	<u></u>	<u></u>
<u>Jackie Dunlap</u>	<u></u>	<u></u>	<u></u>


KEN SMITH, MAYOR

ATTEST:


PEGGY JENKINS, CITY CLERK

POSITION DESCRIPTION

CLASS TITLE: Wastewater Treatment Plant Assistant Superintendent

CHARACTERISTICS OF THE CLASS: Under general administrative direction, performs responsible and specialized administrative and technical work in directing the safe operation and maintenance of the city's wastewater treatment plant.

EXAMPLES OF DUTIES: In the absence of the superintendent, assigns daily work duties to subordinates through oral instructions; supervises and performs sample readings and logs findings; supervises and performs scheduled equipment and atmospheric readings and logs or charts findings; supervises and performs repairs and general overhaul of pumps and equipment; conducts inspections of equipment to insure continual efficient operation of the sewage treatment plant and lift stations; prepares and submits special and periodic reports orally and in writing; conducts on-the-job safety procedures training; performs related work as required.

MINIMUM REQUIREMENTS

Training and Experience: Must be registered as a Class III Sewage Treatment Plant Operator, license issued by Kentucky Division of Natural Resources and Environmental Protection, Bureau of Environmental Protection, and required the following: High school diploma, three years experience as a Class II or higher plant operator and a passing grade on the Class III written test. (KRS 224.135) (402 KAR 6:040)

Special Knowledge, Skills and Abilities: Extensive knowledge of the principles, methods and regulations of operating a sewage treatment plant; thorough knowledge of the machines, equipment and materials utilized in sewage treatment; thorough knowledge of ordinances, rights of way and engineering principles affecting sewer line placement and maintenance; ability to plan, organize and safely and efficiently perform his or her assigned duties; ability to prepare and submit clear and concise reports orally and in writing; ability to establish and maintain effective working relationships with city officials, subordinates and city residents. Must possess a valid Kentucky driver's license.